

LESSON PLAN -2019-20
SWAMI VIVEKANANDA SCHOOL OF ENGG &TECH,BBSR

DISCIPLINE- FIRST YEAR	SEMESTER-2nd	NAME OF TEACHING FACULTY-NARASINGHA MISHRA,AMIT KUMAR DEV
SUBJECT-ENGLISH	NO OF CLASS ALLOTTED/PER WEEK- (4+1)	SEMESTER From date-2/1/2020 to 30/4/2020 NO OF WEEKS-20
WEEK	CLASS DAY(DATES)	THEORY TOPICS
1st	1/2/2020	Reading comprehension (Skimming the gist ,Scanning for necessary information)
	1/3/2020	Reading comprehension (Close reading for inference and evaluation,Main idea and supporting points)
	1/4/2020	Reading comprehension (Guessing the meaning of un-familiar words,Note- making)
	1/6/2020	Reading comprehension(Summarizing,Supplying a suitable title)
2nd	1/7/2020	CLASS TEST-1
	1/8/2020	Text (Standing Up For Yourself By Yevgeny Yevtushenko)
	1/9/2020	Text (Standing Up For Yourself By Yevgeny Yevtushenko)
	1/10/2020	Text (Standing Up For Yourself By Yevgeny Yevtushenko)
	1/11/2020	TEXT(The Magic Of Teamwork By Sam Pitroda)
	1/13/2020	TEXT(The Magic Of Teamwork By Sam Pitroda)
3rd	1/14/2020	TEXT(The Magic Of Teamwork By Sam Pitroda)
	1/15/2020	Text(Inchcape Rock By Robert Southey)
	1/16/2020	Text(Inchcape Rock By Robert Southey)
	1/17/2020	Text(Inchcape Rock By Robert Southey)
	1/18/2020	Text(Inchcape Rock By Robert Southey)
	1/20/2020	CLASS TEST -2
4th	1/21/2020	TEXT(To My True Friend By Elizabeth Pinard)
	1/22/2020	TEXT(To My True Friend By Elizabeth Pinard)
	1/24/2020	TEXT(To My True Friend By Elizabeth Pinard)
	1/25/2020	VOCABULARY(Use of synonyms, antonyms-Same word used in different situations in different meaning)
5th	1/27/2020	VOCABULARY(Single word substitute)
	1/28/2020	VOCABULARY(Single word substitute)
		CLASS TEST-3
	1/30/2020	Application of english grammer(Countable an Uncountable Noun)
	1/31/2020	Articles and Determiners
1st	2/1/2020	Modal Verbs
	2/3/2020	Tenses
	2/4/2020	voice change
2nd	2/5/2020	voice change
	2/6/2020	Subject-verb Agreement
	2/7/2020	Subject-verb Agreement
	2/8/2020	Subject-verb Agreement
	2/10/2020	Internal assessment
3rd	2/11/2020	Paragraph writing(Meaning,Features of Paragraph Writing,Developing Ideas into Paragraphs)
	2/12/2020	Paragraph writing(Meaning,Features of Paragraph Writing,Developing Ideas into Paragraphs)
	2/13/2020	Paragraph writing(Meaning,Features of Paragraph Writing,Developing Ideas into Paragraphs)
	2/14/2020	class test-5
	2/15/2020	Notice

	2/17/2020	Notice
4th	2/18/2020	Agenda
	2/19/2020	Agenda
	2/20/2020	Report writing (Format of a Report, Reporting an event / news)
	2/22/2020	Report writing (Format of a Report, Reporting an event / news)
	2/24/2020	Writing personal letter
	2/25/2020	Writing personal letter
5th	2/26/2020	Letter to the Principal, Librarian, Head of the Deptt, and Hostel Superintendent
	2/27/2020	Letter to the Principal, Librarian, Head of the Deptt, and Hostel Superintendent
	2/28/2020	Letter to the Principal, Librarian, Head of the Deptt, and Hostel Superintendent
	2/29/2020	Layout of a Business Letter
1st	3/2/2020	Letter of Enquiry, Placing an Order, Execution of an Order, Complaint, Cancellation of an order(Features, Format and example)
	3/3/2020	Job application and C.V.(Features, Format and example)
2nd	3/4/2020	Job application and C.V.(Features, Format and example)
	3/5/2020	Job application and C.V.(Features, Format and example)
	3/6/2020	ELEMENTS OF COMMUNICATION(Meaning, Definition and concept of communication)
	3/7/2020	ELEMENTS OF COMMUNICATION(Meaning, Definition and concept of communication)
3rd	3/11/2020	Good Communication and Bad Communication
	3/12/2020	Communication model
	3/13/2020	One-way Communication Model and Two-way Communication Model with
	3/14/2020	examplesExplanation.
	3/17/2020	Process of communication and factors responsible for itSender, Message, Channel, Receiver / Audience, Feedback, Noise, Context
	3/18/2020	CLASS TEST-6
	3/19/2020	Meaning of professional communication
	3/20/2020	Internal assessment
4th	3/21/2020	Types of professional communication
	3/23/2020	Types of professional communication
	3/24/2020	Formal or Systematic Communication
	3/25/2020	Upward communication (How it takes place, symbol, merits and demerits)
5th	3/26/2020	Upward communication (How it takes place, symbol, merits and demerits)
	3/27/2020	Down-ward communication (How it takes place, symbol, merits and demerits)
	3/28/2020	Down-ward communication (How it takes place, symbol, merits and demerits)
	3/30/2020	Parallel communication (How it takes place, symbol, merits and demerits)
	3/31/2020	Parallel communication (How it takes place, symbol, merits and demerits)
	4/2/2020	Informal communication
1st	4/3/2020	Grape vine communication (How it takes place, symbol, merits and demerits)
	4/4/2020	Grape vine communication (How it takes place, symbol, merits and demerits)
	4/6/2020	Non- Verbal Communication
	4/7/2020	Meaning of nonverbal Communication
	4/8/2020	Different areas of Non-verbal Communication
	4/9/2020	Kinesics or Body Language (Postures and Gestures, Facial Expression and Eye contact)
2nd	4/10/2020	Kinesics or Body Language (Postures and Gestures, Facial Expression and Eye contact)
	4/11/2020	Kinesics or Body Language (Postures and Gestures, Facial Expression and Eye contact)
	4/13/2020	Kinesics or Body Language (Postures and Gestures, Facial Expression and Eye contact)
	4/14/2020	Proxemics or Spatial Language (Private Space, Personal Space, Social Space, Public space)

	4/15/2020	Proxemics or Spatial Language (Private Space, Personal Space, Social Space, Public space)
	4/16/2020	Proxemics or Spatial Language (Private Space, Personal Space, Social Space, Public space)
3rd	4/17/2020	Proxemics or Spatial Language (Private Space, Personal Space, Social Space, Public space)
	4/18/2020	Language of Signs and Symbols(Audio Sign and Visual Sign in everyday life with meritsand demerits)
	4/20/2020	Language of Signs and Symbols(Audio Sign and Visual Sign in everyday life with meritsand demerits)
	4/21/2020	Language of Signs and Symbols(Audio Sign and Visual Sign in everyday life with meritsand demerits)
	4/22/2020	Revision-1 previous year question answer discussion
4th	4/23/2020	Revision-2 previous year question answer discussion
	4/24/2020	Revision-3 previous year question answer discussion
	4/25/2020	Revision-4 previous year question answer discussion
	4/27/2020	Revision-5 previous year question answer discussion
5th	4/28/2020	Revision-6 previous year question answer discussion
	4/29/2020	Revision-7 previous year question answer discussion
	4/30/2020	Revision-8 previous year question answer discussion